

AREA 2 FORUM

Tuesday

22 June 2004

6.30 p.m.

Chilton and Windlestone
Community College

AGENDA and REPORTS

AGENDA

- 1. APOLOGIES**
- 2. MINUTES**
To confirm as a correct record the Minutes of the meeting held on 20th April 2004 (Pages 1 - 4)
- 3. POLICE REPORT**
A report will be given by Ferryhill Police
- 4. SEDGEFIELD PRIMARY CARE TRUST**
Update on local health matters
- 5. SUMMER PLAY INITIATIVES**
To discuss
- 6. LOCAL STRATEGIC PARTNERSHIP BOARD - APPOINTMENT OF ALTERNATE**
Report of Chief Executive Officer (Pages 5 - 6)
- 7. QUESTIONS**
The Chairman will take questions from the floor
- 8. DATE OF NEXT MEETING**
Tuesday 7th September 2004 at 6.30 p.m. at West Cornforth Community Centre
- 9. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**
Members are respectfully requested to give the Chief Executive Officer notice of items they would wish to raise under the heading not later than 12 noon on the day preceding the meeting, in order that consultation may take place with the Chairman who will determine whether the item will be accepted.

N. Vaulks
Chief Executive Officer

Council Offices
SPENNYMOOR
11th June 2004

ACCESS TO INFORMATION

Any person wishing to exercise the right of inspection in relation to this Agenda and associated papers should contact
Lynsey Moore, Spennymoor 816166, Ext 4237

Distribution List

Sedgefield Borough Council

Councillor Mrs. C. Potts (Chairman)

Councillor G. Morgan (Vice-Chairman) and

Councillors B.F. Avery J.P., Mrs. K. Conroy, T.F. Forrest, J.E. Higgin,
A. Hodgson, B. Meek, D.A. Newell and R. A. Patchett and Ms. M. Predki

Durham County Council

Councillor G. Porter, 1, Aldwin Close, Chilton DL17 0RQ

Councillor C. Magee, 4, Priors Path, Ferryhill DL17 8UA

Bishop Middleham Parish Council

Councillor Miss D. Goldsmith, 1 Perm Terrace, Bishop Middleham, Co.
Durham, DL17 9AS

Councillor Mr. V. Cook, 5 High Road, Bishop Middleham, Co. Durham,
DL17 9BB

Chilton Parish Council

Councillor J. Lee, 57, Arthur Street, Windlestone, Chilton DL17 0PZ

Councillor V. Collinson, Hillside Bungalow, Rushyford, Chilton DL17 0EZ

Ferryhill Town Council

Councillor J. Chaplin, 29, Corscombe Close, Ferryhill DL17 8DB

Councillor A. Denton, 11, Newton Street, Ferryhill

Cornforth Parish Council

Councillor A. Denholm 27, Beech Parade, West Cornforth DL17 9PH

Councillor L. Ord, 2 Village Farm, West Cornforth

Castles Residents Association

Mrs. C. Hall, Secretary, 27, Hylton Road, Ferryhill

Lakes Residents Association

Mrs. V. Birchall, Secretary, 20, Coniston Road, Ferryhill

Chilton- West Residents Association

Mr. P. Crawforth, Secretary, 24, Coleridge Road, Chilton

Ferryhill Station and Chilton Lane Residents Association

Mrs. G. Hall, Secretary, The Cottage, Chapel Row, Ferryhill Station

Dean Bank Residents Association

B. Rutherford, 2, Beaumont Street, Ferryhill

Cornforth Partnership

Mr. R.A. Sunman, Cornforth House, 68/70 High Street, Cornforth DL17 9HS

Police

Inspector G. Docherty, Spennymoor Police Office, Wesleyan Road,
Spennymoor
Sergeant Vincent, Ferryhill Police Office, Church Lane, Ferryhill

Sedgefield Primary Care Trust

Alyson Learmouth, and Sylvia Slaughter, Sedgefield PCT, Merrington House,
Merrington Lane, Spennymoor

Ferryhill Business and Enterprise College

Mr. S. Gater

CAVOS

M. Russell, Chief Executive, CAVOS, Block 2, First Floor, St. Cuthbert's
House, Durham Way North, Aycliffe Industrial Park, County Durham DL5 6HW

Community Network

Anne Frizell, Block 2, First Floor, St. Cuthbert's House, Durham Way North,
Aycliffe Industrial Park, County Durham DL5 6HW

Item 2

SEDGEFIELD BOROUGH COUNCIL

AREA 2 FORUM

Leisure Centre,
Ferryhill

Tuesday,
20th April, 2004

Time : 6.30 p.m.

Present: Councillor Mrs. C. Potts (Chairman) - Sedgefield Borough Council and

Councillor B. F. Avery, J.P.	-	Sedgefield Borough Council
Councillor Mrs. K. Conroy	-	Sedgefield Borough Council
Councillor T.F. Forrest	-	Sedgefield Borough Council
Councillor J.E. Higgin	-	Sedgefield Borough Council
Councillor A. Hodgson	-	Sedgefield Borough Council
Councillor B. Meek	-	Sedgefield Borough Council
Councillor G. Morgan	-	Sedgefield Borough Council
Councillor D.A. Newell	-	Sedgefield Borough Council
Councillor R.A. Patchett	-	Sedgefield Borough Council
Councillor A. Bruce	-	Chilton Town Council
Councillor P. Davies	-	Chilton Town Council
Mr. P. Gray	-	Chilton Town Council
Councillor J. Lee	-	Chilton Town Council
Councillor L. Ord	-	Cornforth Parish Council
Sergeant K. Vincent	-	Durham Constabulary
Inspector S. Winship	-	Durham Constabulary
Councillor J. Chaplin	-	Ferryhill Town Council
G. Egleton	-	Member of public
B. Hope	-	Member of public
H. Myers	-	Member of public
C. Ratoroz	-	Member of public
M. Ratoroz	-	Member of public
B. Waiter	-	Member of public
Dr. A. Learmonth	-	Sedgefield PCT

In

Attendance: J. Bennett, Miss. L. Moore and G. Watson

Apologies: Councillor Ms. M. Predki – Sedgefield Borough Council

AF(2)32/03 MINUTES

The Minutes of the meeting held on 24th February 2004 were confirmed as a correct record and signed by the Chairman. (For copy see file of Minutes).

AF(2)33/03 POLICE REPORT

Sergeant K. Vincent and Inspector S. Winship were present at the meeting to give details of crime figures for the Chilton, Ferryhill, West Cornforth and Bishop Middleham areas.

Sergeant Vincent informed the Committee that new national figures showed that County Durham was one of the safest places to live and work in the country with one of the lowest levels of violent crime in the country and house burglary was at an all time low.

Members noted that crime statistics were as follows: -

	February (from 24.2.04)	March	April (up to 20.4.04)
Total No. of Crimes	109	91	72
Dwelling Burglary	11	5	7
Att.Burglary - Dwelling	2	0	0
Burglary Other	6	13	6
Violence against Persons (Assaults)	11	10	3
Theft of Motor vehicles	4	2	4
Theft from Motor vehicles	13	11	4
Attempted thefts from Motor Vehicles	0	1	0
Theft - General	12	12	17
Drug/Substance Misuse	4	2	2
Criminal Damage	46	35	29
Youths causing annoyance	66	92	46
Motorcycle complaints (Total for 2003-43)	7	7	5
Total no. of incidents	547	629	413
Total no. of arrests	56	55	36

Details of recent operations were provided.

Reference was made to a Youths Citizens Award Programme, which had been organised by Ferryhill Community Beat Team and the Community Relations Department from Spennymoor Police Office. The programme involved young persons from Ferryhill Youth Football Team and was run over a full day in the Easter holidays. The young persons received educational advice and took part in workshops covering topics such as anti-social behaviour, substance misuse, racial equality and crime prevention. This programme had been well received and was an area, which Durham Constabulary hoped to develop further.

Members expressed concern in relation to motorcycles and quad bikes being driven 'off road' on places such as school fields etc. It was explained that Durham Constabulary Motorcycle Section was operating in the area to address the issues of off-road motorcycling and the increased reports of quad bikes being used.

The Police explained that good intelligence was required to curb the problem and requested that members of the public report incidents to ensure that resources were allocated to problem areas.

Reference was made to the difficulties encountered by the public when trying to contact their local police station. It was explained that all calls went through a central contact centre and therefore the operator required as much information as possible to provide an efficient service.

AF(2)34/03 SEDGEBFIELD PRIMARY CARE TRUST

Dr. A. Learmonth was present at the meeting to provide an update on local health matters.

Copies of the latest newsletter, "Your Health Matters" issued by Sedgfield Primary Care Trust were circulated at the meeting for the Forums information.

The forum was informed that performance had improved in relation to ambulances responding to calls within 8 minutes. It was noted that 75% of calls were responded to within the specified time. The amount of transfers from hospitals with support at home was still not meeting targets.

Discussion took place in relation to GP recruitment in the Ferryhill area. It was explained that Ferryhill had a very good GP/patient ratio and therefore no extra GPs were to be recruited. It was explained that the implementation of salary GP's would help reduce the problem of GP sickness and study leave.

In relation to the implementation of the GP contract, which would give GP's the option to opt out of providing out of hour services, it was noted that a steering group had been established and was in the process of producing a question and answer fact sheet.

Members of the Forum were invited to attend a Special Board Meeting, which was to be held at Ferryhill Town Hall on Thursday 22nd April 2004. It was noted that the PCT needed to communicate with local communities and receive feedback.

AF(2)35/03 STREET CLEANSING

J. Bennett, Street Scene Controller and G. Watson, Street Scene Co-ordinator were present at the meeting to give a presentation regarding the above.

It was explained that under the Environmental Protection Act, the Borough Council had a duty to keep relevant land free of litter. It was noted that the code of Practice set out priorities and land categories.

It was noted that although the Code of Practice set out eleven land categories, only three applied to Sedgfield Borough Council. These were town centres, which were cleansed on a daily basis, back-to-back houses, which were cleansed twice weekly and the remainder of Borough land, which was cleansed once per week.

The Council also operated a call out service to assist with road accidents etc.

The Forum was informed that the street cleansing service included litter picking, fly tipping, weed control, dog fouling and the collection of sharps.

It was pointed out that the Council had only one Environmental Enforcement Officer to cover the whole of the Borough. It was noted that Community Force Officers were to be given certain powers in relation to litter and dog fouling and a report was to be submitted to management team proposing that the Council employ extra Enforcement Officers.

Members queried what action the Council could take to reduce the amount of litter surrounding fast food outlets. It was explained that the Council could place a litterbin enforcement notice on the outlet; however, the Council may not have the resources to carry out the necessary enforcement action.

AF(2)36/03 LOCAL STRATEGIC PARTNERSHIP – APPOINTMENT OF AREA FORUM REPRESENTATIVE

Consideration was given to a report of the Chief Executive Officer regarding the appointment of a representative for Area 2 Forum to the Local Strategic Partnership Board for the Borough. (For copy see file of Minutes).

It was explained that Councillor J.M. Chaplin was not standing for re-election and was thanked for his hard work.

Agreed that Councillor A. Hodgson be appointed as the Area 2 representative on the LSP Board.

AF(2)37/03 DATE OF NEXT MEETING

To be confirmed at Annual Council.

ACCESS TO INFORMATION

Any person wishing to exercise the right of inspection, etc., in relation to these Minutes and associated papers should contact Miss L. Moore on Spennymoor (01388) 816166, Extension 4237

Item 6



c/o Strategy & Regeneration
Sedgefield Borough Council
Council Offices
Spennymoor
DL16 6JQ

Telephone: 01388 816166 ext 4379
Fax: 01388 817251
Email: acharlton@sedgefield.gov.uk
Website: www.sedgefieldlsp.org.uk
Our Ref: R6/4/2
Your Ref:

This matter is being dealt with by: Alan Charlton

Date: 17th May 2004

Dear Partner

Nomination of Alternates

At the Partnership's Board Meeting on 28th April 2004 it was agreed to amend the Board's Memorandum of Administration and Procedures to permit the nomination of 'Alternates' to attend as a substitute for a Board Member. Each organisation with Board member representation will be permitted to nominate one named Alternate. An exception to this has been made for Community Network representatives, geographical area nominees (5 places), will be permitted two named Alternates

Accordingly, from the July 2004 Board Meeting the attendance of Alternates will be permitted provided that the agreed procedure for the notification of the attendance of an Alternate is followed. Attached for your information is a note on the use of Alternates and a nomination form.

I should be pleased if you could on behalf of your organisation/ sector complete the attached proforma and return this to the LSP Team at the above address by Friday 25th June 2004.

If you have any questions concerning this request or wish to discuss the matter further, then please contact Alan Charlton (LSP Co-ordinator) at the above address.

Yours sincerely,

LSP Team

PARTNERSHIP BOARD MEMORANDUM OF ADMINISTRATION AND PROCEDURES (AMENDED MAY 2004)

3.4.1 ALTERNATES AT MEETINGS

- 3.4.2 Board Members fulfil their roles as individuals appointed by their organisations to act in the best interests of the Partnership. All organisations that are represented at Board level are permitted to nominate a named Alternate as a substitute to attend a Board Meeting in the absence of the nominated Board Members and to act for them at Board Meetings.
- 3.4.3 The Community Empowerment Network (geographical area nominees) will be permitted to nominate two named Alternates.
- 3.4.4 Board Members unable to attend a Board meeting must notify the LSP Team in advance of the meeting their apologies and to confirm that the named Alternate will be attending.
- 3.4.5 Attendance at Board Meetings will be monitored by the LSP Team to ensure that the use of Alternates remains the exception rather than the rule.
- 3.4.3 As meetings of the Board are held in public, observers from partner organisations can attend meetings, as can any other member of the public, but cannot speak or vote. (See also Section 4.7 on advisers.)